

Bill Hopps

2 Bank Road
Westshore
Napier

Ph | 021 040 4822

Email | HoppyBill@gmail.com

PERSONAL STATEMENT

I have recently completed the NZ Certificate in Electrical Engineering (Level 3) at EIT Hawke's Bay, which included 130 hours of work experience; I am now undertaking the Level 4 Programme while I work part time.

I am seeking part time or full time electrical work with the goal of securing an apprenticeship and qualifying as an electrician.

QUALIFICATIONS

2017 NZ Certificate in Electrical Engineering (Level-3)

EIT Hawke's Bay, Taradale

2017 Currently completing NZ Certificate in Electrical Engineering (Level4)

EIT Hawkes Bay, Taradale

License: Full Class 1 & 2L

Current First Aid Cert & CPR trained

SUMMARY OF RELEVANT SKILLS

○ **Technical**

Good knowledge of maths as it applies to electrical work

Competent at reading electrical diagrams

Capable of installing domestic and industrial electrical equipment

○ **People-customer interaction**

Confident dealing with customers and ensuring needs are met

Able to listen customers, offer advice on job requirements

Good team worker and capable of working independently

○ **Communication**

Able to follow instructions of supervisors and co-workers

Also capable of asking for advice and clarification when unsure

Written references and verification of academic record are available

- **Planning/Organisational**

Able to plan and schedule work in advance to ensure work completed on time
Maintain separate job sheets to ensure work completed as required and up-to-date

Enjoy problem solving

Quick learner

EMPLOYMENT HISTORY

2017-

Currently self employed

Key Activities: *My work involves landscaping and general maintenance and installing irrigation systems for clients.*

Feb 2016

Colin Green Electrical Ltd, Hastings

Position: Work experience 130 hours

Key Activities: *During the period I was employed I was involved in both domestic and industrial electrical work.*

INTERESTS/COMMUNITY ACTIVITIES

- Enjoy fly fishing and hunting

- Cycling and being outdoors and active

REFEREES

Colin Green

Colin Green Electrical

Work Experience Supervisor

Ph: 022 777 6664